

Public Document Pack

TENDRING DISTRICT COUNCIL

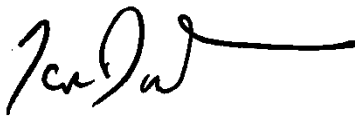
Democratic Services
Room 29
Town Hall
Station Road
Clacton-on-Sea
Essex
CO15 1SE

11 May 2026

Dear Councillor

I HEREBY SUMMON YOU to attend the annual meeting of the Tendring District Council to be held at 7.30 p.m. on Tuesday 19 May 2026 when the business specified in the accompanying Agenda is proposed to be transacted. The meeting will be held in the Princes Theatre, Town Hall, Station Road, Clacton-on-Sea, CO15 1SE.

Yours faithfully

A handwritten signature in black ink, appearing to read 'Ian Davidson', followed by a horizontal line.

Ian Davidson
Chief Executive

To: All members of the
Tendring District Council

TENDRING DISTRICT COUNCIL

AGENDA

For the annual meeting to be held on Tuesday, 19 May 2026

Prayers

1 Apologies for Absence

The Council is asked to note any apologies for absence received from Members.

2 Retiring Chairman's Announcements

The Council is asked to note any announcements made by the retiring Chairman of the Council.

3 Election of the Chairman of the Council for the 2026/2027 Municipal Year

Pursuant to the provisions of Sections 3 and 4 of the Local Government Act 1972, the Council will elect its Chairman for the 2026/2027 Municipal Year.

4 Appointment of the Vice-Chairman of the Council for the 2026/2027 Municipal Year

Pursuant to the provisions of Section 5 of the Local Government Act 1972, the Council will appoint its Vice-Chairman for the 2026/2027 Municipal Year.

5 Announcements by the Chairman

Council is asked to note any announcements made by the Chairman of the Council.

6 Announcements by the Chief Executive

Council is asked to note any announcements made by the Chief Executive.

7 Annual State of the Tendring District Statement

The Council will receive the annual State of the Tendring District Statement from the Leader of the Council.

8 Size of membership of Committees etc.

Council will formally note the size of membership of the Council's Committees and Sub-Committees as follows:-

<u>Committee/Sub-Committee</u>	<u>No. of Members</u>
Audit Committee	(7)
Community Leadership Overview & Scrutiny Committee	(9)
Human Resources & Council Tax Committee	(7)
Licensing and Registration Committee	(10)
Planning Committee	(9)
Planning Policy & Local Plan Committee	(9)
Resources & Services Overview & Scrutiny Committee	(9)
Standards Committee	(7)
Miscellaneous Licensing Sub-Committee	(5)
TCB Garden Community Joint Committee	(3)
Town & Parish Councils Standards Sub-Committee	(3)

NOTE: The membership of the Tendring / Colchester Border Garden Community Joint Committee includes one Executive member who is appointed by the Leader of the Council.

9 Report of the Chief Executive - A.1 - Allocation of seats on Committees and Sub-Committees to the Political Groups formed on Tendring District Council and the Appointment of the Membership of Committees etc. for the 2026/2027 Municipal Year

Following a meeting of Group Leaders held to discuss and decide the matter, Council is requested to approve the allocation to the political groups formed on Tendring District Council of seats on those bodies that are subject to the Rules of Political Proportionality (Section 15 of the Local Government and Housing Act 1989).

In accordance with the wishes expressed by Group Leaders, Council will also appoint Members to serve on those bodies that are subject to the Rules of Political Proportionality (Section 15 of the Local Government and Housing Act 1989).

(THIS REPORT IS "TO FOLLOW")

10 Election of Chairmen and Vice-Chairmen of Committees etc. for the 2026/2027 Municipal Year

Except for the Tendring / Colchester Border Garden Community Joint Committee and the Town and Parish Councils Standards Sub-Committee, Council will formally elect the Chairmen and Vice-Chairmen of the bodies listed under Agenda Item 8 above.

NOTE: Article 6.02(ii) of the Council's Constitution states, inter alia, that the elected Chairman and Vice-Chairman of the Resources and Services Overview & Scrutiny Committee must be Members appointed to that Committee who, normally, are also members of a Political Group that is unrepresented on the Council's Cabinet.

11 Report of the Monitoring Officer - A.2 - The Council's Constitution (Pages 7 - 14)

Council is requested to –

- (1) formally approve the proposed changes to Council Procedure Rule 34.5 (Substitute Members of the Premises/Personal Licences Sub-Committee); and
- (2) in accordance with Council Procedure Rule 1.1 (xi), formally reaffirm the Council's current Constitution (as duly amended).

12 Reference from Cabinet - A.3 - Timetable of Meetings: 2026/2027 Municipal Year (Pages 15 - 26)

Council will consider the proposed programme of meetings for the 2026/27 Municipal Year.

13 Appointment of Member Authority Representatives to serve on/at the General Assembly of the Local Government Association

In accordance with Council Procedure Rule 1.1 (xiii) the Council will appoint up to four Members, with each Member being a Member Authority Representative to serve on/at the General Assembly of the Local Government Association.

NOTES:

- (1) The General Assembly is a relatively short meeting that is held during the LGA's Annual Conference.
- (2) The General Assembly is an in person only meeting.
- (3) Two of the Members appointed must be the Leader of the Council and the Deputy Leader of the Council. Up to two further names can be put forward to Council by the Leader of the Council, following consultation with Group Leaders.
- (4) At last year's Annual Meeting of the Council, in addition to the Leader of the Council and the Deputy Leader of the Council, Councillors Fairley and Guglielmi were appointed to represent Tendring District Council as Member Authority Representatives at the General Assembly of the Local Government Association.

Date of the Next Scheduled Meeting of the Council

Tuesday, 2 June 2026 at 7.30 pm - Town Hall, Station Road, Clacton-on-Sea, CO15 1SE

INFORMATION FOR VISITORS

PRINCES THEATRE FIRE EVACUATION PROCEDURE

There is no alarm test scheduled for this meeting. In the event of an alarm sounding, please calmly make your way out of any of the four fire exits in the auditorium and follow the exit signs out of the building.

Please follow the instructions given by any member of staff and they will assist in leaving the building.

Please do not re-enter the building until you are advised it is safe to do so by the relevant member of staff.

The assembly point for the Princes Theatre is in the car park to the left of the front of the building as you are facing it. Your calmness and assistance is greatly appreciated.

PUBLIC ATTENDANCE AT TENDRING DISTRICT COUNCIL MEETINGS

Welcome to this evening's meeting of Tendring District Council.

This is an open meeting which members of the public can attend to see Councillors debating and transacting the business of the Council. However, please be aware that, unless you are included on the agenda to ask a public question, members of the public are not entitled to make any comment or take part in the meeting. You are also asked to behave in a respectful manner at all times during these meetings.

Members of the public do have the right to film or record council meetings subject to the provisions set out below:-

Rights of members of the public to film and record meetings

Under The Openness of Local Government Bodies Regulations 2014, which came into effect on 6 August 2014, any person is permitted to film or record any meeting of the Council, a Committee, Sub-Committee or the Cabinet, unless the public have been excluded from the meeting for the consideration of exempt or confidential business.

Members of the public also have the right to report meetings using social media (including blogging or tweeting).

The Council will provide reasonable facilities to facilitate reporting.

Public Behaviour

Any person exercising the rights set out above must not disrupt proceedings. Examples of what will be regarded as disruptive, include, but are not limited to:

- (1) Moving outside the area designated for the public;
- (2) Making excessive noise;
- (3) Intrusive lighting/flash; or
- (4) Asking a Councillor to repeat a statement.

In addition, members of the public or the public gallery should **not** be filmed as this could infringe on an individual's right to privacy, if their prior permission had not been obtained.

Any person considered being disruptive or filming the public will be requested to cease doing so by the Chairman of the meeting and may be asked to leave the meeting. A refusal by the member of the public concerned will lead to the Police being called to intervene.

Filming by the Council

This meeting will be filmed by the Council for live and/or subsequent broadcast on the Council's website. The whole of the meeting will be filmed, except where there are confidential or exempt items, and the footage will be on the website for up to four years (the Council retains three full years of recordings and the relevant proportion of the current Municipal Year). The Council will seek to avoid/minimise footage of members of the public in attendance at, or participating in, the meeting.

ANNUAL MEETING OF THE COUNCIL

19 MAY 2026

REPORT OF THE MONITORING OFFICER

A.2 THE COUNCIL'S CONSTITUTION

PART 1 – KEY INFORMATION

PURPOSE OF THE REPORT

Council is requested to –

- (1) formally approve the proposed changes to Council Procedure Rule 34.5 (Substitute Members of the Premises/Personal Licences Sub-Committee); and
- (2) in accordance with Council Procedure Rule 1.1 (xi), formally reaffirm the Council's current Constitution (as duly amended).

EXECUTIVE SUMMARY

At its formal meeting held on 20 March 2026 (minute 124 refers), Cabinet considered the recommendation made to it by the Licensing and Registration Committee in relation to the cessation of the requirement for a fourth (or Standby) Member at meetings of the Premises/Personal Licences Sub-Committee in the light of recent operational experiences.

Cabinet resolved *“that it is recommended to Full Council that Council Procedure Rule 34.5 be amended to remove the requirement for a fourth (or Standby) Member to be present at every meeting of the Premises/Personal Licences Sub-Committee.”*

In addition, Council Procedure Rule 1.1 (xi) requires the annual meeting of the Council to reaffirm the Council's Constitution.

RECOMMENDATION

That Council approves that:

- (a) Part 4 (Council Procedure Rules) of the Council's Constitution be amended to reflect the proposed changes to Council Procedure Rule 34.5, as set out in the Appendix attached hereto this report; and**
- (b) the Council's Constitution, as duly amended, be reaffirmed.**

REASON(S) FOR THE RECOMMENDATION(S)

Having considered the Cabinet's recommendation arising from its consideration of the aforementioned matter, and to enable that recommendations to be approved and adopted.

ALTERNATIVE OPTIONS CONSIDERED

- (1) Not to approve the Cabinet's recommendation; or

(2) To amend or substitute the Cabinet's recommendation.

PART 2 – IMPLICATIONS OF THE DECISION

DELIVERING PRIORITIES

Agreeing the proposed change will ensure that the Council demonstrates good governance and operates efficiently in pursuit of its priorities.

OUTCOME OF CONSULTATION AND ENGAGEMENT

Management Team members and Portfolio Holders were consulted as appropriate before the proposed Constitutional change was reported to Cabinet and their comments and feedback were duly considered.

LEGAL REQUIREMENTS (including legislation & constitutional powers)

Is the recommendation a Key Decision (see the criteria stated here)	YES/NO	If Yes, indicate which by which criteria it is a Key Decision	☐ Significant effect on two or more wards ☐ Involves £100,000 expenditure/income ☐ Is otherwise significant for the service budget
		And when was the proposed decision published in the Notice of forthcoming decisions for the Council (must be 28 days at the latest prior to the meeting date)	Not Applicable in this instance

X The Monitoring Officer confirms they have been made aware of the above and any additional comments from them are below:

Article 15 of the Council's Constitution provides that changes to the Constitution are approved by Full Council after receiving a recommendation from Cabinet following consideration of a proposal from the Monitoring Officer and a recommendation via the Portfolio Holder with responsibility for corporate governance. Article 15 also provides authority to the Monitoring Officer to make minor changes to the Constitution arising from changes to the organisational structure of the Council.

Article 12 of the Constitution provides that the Council's Monitoring Officer will ensure the Constitution is up to date. This function takes into account legislative requirements and best practice.

In accordance with Section 37 of the Local Government Act 2000, as amended, a local authority, operating executive arrangements, must prepare and keep up to date a document which contains a copy of the authority's standing orders for the time being and such other information as the authority considers appropriate.

Schedule 1 to the Local Authorities (Functions and Responsibilities) Regulations 2000, as amended, sets out functions which must not be the responsibility of the Executive and therefore rests with Council or its committees. The power to make amendments to the standing orders and the Constitution rests with full Council.

All comments within the Monitoring Officer's responsibility are picked up throughout the

content of the report, where the principles around Officers exercising delegated powers is being emphasised. This is also to reflect the requirements of the revised Best Value Statutory Guidance issued in May 2024.

Council Procedure Rule 1.1 (xi) requires the annual meeting of the Council to reaffirm the Council's Constitution.

FINANCE AND OTHER RESOURCE IMPLICATIONS

Risk

Providing clarity through clearer and consistent procedure rules contained within the Constitution prevents confusion and different interpretation and enhances the Council's overall governance arrangements.

X	The Section 151 Officer confirms they have been made aware of the above and any additional comments from them are below:
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There were no additional amendments required to the Constitution arising through operational matters, having been consulted by the Monitoring Officer.

USE OF RESOURCES AND VALUE FOR MONEY

The following are submitted in respect of the indicated use of resources and value for money indicators:

A) Financial sustainability: how the body plans and manages its resources to ensure it can continue to deliver its services;	Best value authorities must demonstrate good governance, including a positive organisational culture, across all their functions and effective risk management.
B) Governance: how the body ensures that it makes informed decisions and properly manages its risks, including; and	The Constitution sets out the Council's standing orders and associated scheme of delegation, policies and procedures for decision making.
C) Improving economy, efficiency and effectiveness: how the body uses information about its costs and performance to improve the way it manages and delivers its services.	Governance is a theme of the Best Value Duty and is described (amongst other things) as ensuring decision-making processes, within clear schemes of delegation, should be transparent, regularly reviewed, clearly followed and understood, enabling decision-makers to be held to account effectively. There should also be evidence of the decisions following good public law decision making principles (reasonableness, rationality, proportionality, legality, fairness etc).

MILESTONES AND DELIVERY

Submission of relevant recommendation to the formal Cabinet meeting held on 20 March 2026.

Submission of Cabinet's recommendation to Council for approval and adoption – 19 May 2026.

Implementation of approved change to the Constitution – from commencement of the 2026/2027 Municipal Year.

ASSOCIATED RISKS AND MITIGATION

Not implementing the amendment to the Constitution will negatively impact the Council's efficiency in its governance arrangements.

EQUALITY IMPLICATIONS

The purpose of the Constitution is to:

- 1 Provide key elements of the Council's overall governance arrangements;
- 2 Enable decisions to be taken efficiently and effectively;
- 3 Create an effective means of holding decision-makers to public account;
- 4 Enable the Council to provide clear leadership to the community, working in partnership with the local community, businesses and other organisations for the long term well-being of the District;
- 5 Support the involvement of the local community in the process of local authority decision making;
- 6 Ensure that no one will review, or scrutinise, a decision in which they were directly involved;
- 7 Help Councillors represent their residents more effectively;
- 8 Ensure that those responsible for decision making are clearly identifiable to local people and that they explain the reasons for their decisions; and
- 9 Provide the framework and structure in which cost effective quality services to the community are delivered.

SOCIAL VALUE CONSIDERATIONS

There are none associated with this report.

IMPLICATIONS FOR THE COUNCIL'S AIM TO BE NET ZERO BY 2030

There are no direct implications.

OTHER RELEVANT CONSIDERATIONS OR IMPLICATIONS

Consideration has been given to the implications of the proposed decision in respect of the following and any significant issues are set out below.

Crime and Disorder	None
Health Inequalities	None
Area or Ward affected	None directly.

PART 3 – SUPPORTING INFORMATION

BACKGROUND

PROPOSED REMOVAL OF THE FOURTH MEMBER (STANDBY) FOR THE PREMISES/PERSONAL LICENCES SUB-COMMITTEE

At its formal meeting held on 20 March 2026 (Minute 124 refers), Cabinet had considered the recommendation made to it by the Licensing and Registration Committee in relation to the cessation of the requirement for a fourth (or Standby) Member at meetings of the Premises/Personal Licences Sub-Committee in the light of recent operational experiences.

Members had been made aware that, since the Licensing Act 2003 had commenced in 2005, the Premises/Personal Licences Sub-Committee ("the Sub-Committee") had operated for 20 years. In that time, it had been on very rare occasions that the Council had had to call on the fourth (or Standby) Member to participate in the Sub-Committee's hearing. Therefore, in the opinion of Officers, the removal of the requirement for a Standby Member would have minimal

effect on the administration of the Sub-Committee.

Cabinet had been reminded that, currently, Council Procedure Rule 34.5, inter alia, required the Democratic Services Manager to ensure that a fourth (or Standby) Member, drawn from amongst the appointed membership of the Licensing and Registration Committee ("the Committee"), was present at every meeting of the Sub-Committee. Such Member would act as a member of the Sub-Committee in the event that one of the three Sub-Committee members became unable to act due to, for example, illness or conflict of interest.

However, operational experience had demonstrated that there was no real requirement for such a Standby Member and that it was an unnecessary use of Members' time and resources. Therefore, it had been proposed that Cabinet sought the removal of that requirement from the Council's Constitution. Provision would still exist within rule 34.5 for the Democratic Services Manager to appoint a substitute for a Sub-Committee Member should the circumstances require it.

In addition, in arranging the Sub-Committee meeting where additional members of the Committee had indicated their availability those Members would be requested to keep that date free in their diaries and they would be sent a copy of the agenda and reports and accompanying documents etc. Therefore, in the event of the Sub-Committee being inquorate the meeting would be adjourned whilst Officers attempted to contact one of the forementioned members of the Committee and to request them to attend the Sub-Committee.

In the event of the above not being possible in the circumstances then the Sub-Committee meeting would be adjourned until another date. Officers would have suggested available dates at the meeting to try and facilitate a quick re-arrangement of the meeting.

The Licensing and Registration Committee, at its meeting held on 2 February 2026 (minute 19 referred), had considered this matter and had:-

"RESOLVED that the Licensing and Registration Committee requests Cabinet to consider and subsequently recommend to Full Council that Council Procedure 34.5 be amended to remove the requirement for a fourth or Standby Member to be present at every meeting of the Premises/Personal Licences Sub-Committee."

Cabinet had been cognisant that, under the Leader of the Council's approved Scheme of Delegation, as set out in Schedule 3 (Responsibility for Executive Functions) of Part 3 of the Council's Constitution, the Portfolio Holder for Assets & Community Safety was the designated Executive Member for overseeing licensing policy matters.

Cabinet had had before it the formal response of the Portfolio Holder for Assets & Community Safety to the Committee's resolution, as follows:-

"Noting the contents of the report and the reasons behind the recommendation from the Licensing and Registration Committee, together with the clear explanation of contingency arrangements, I support that, for the benefit of efficiency and effectiveness, Cabinet agrees to make the recommendation onto Full Council requested."

Having considered the resolution made by the Licensing and Registration Committee and the formal response thereto of the Portfolio Holder for Assets and Community Safety, Cabinet had:

"RESOLVED that it is recommended to Full Council that Council Procedure Rule 34.5 be amended to remove the requirement for a fourth (or Standby) Member to be present at every meeting of the Premises/Personal Licences Sub-Committee."

PREVIOUS RELEVANT DECISIONS
None.
BACKGROUND PAPERS AND PUBLISHED REFERENCE MATERIAL
Relevant reports submitted to the meetings of the Cabinet held on 20 March 2026 and 24 April 2026.
Published minutes of the Cabinet meetings held on 20 March 2026 and 24 April 2026.

APPENDICES	
Appendix = Amended Council Procedure Rule 34.5	
REPORT CONTACT OFFICER(S)	
Names	(1) Ian Ford (2) Lisa Hastings
Job Titles	(1) Democratic Services Manager (2) Corporate Director (Law and Governance) & Monitoring Officer
Email/Telephone	iford@tendringdc.gov.uk (01255) 686 584 lhastings@tendringdc.gov.uk

A.2 APPENDIX

COUNCIL PROCEDURE RULE 34.5 – PROPOSED AMENDMENTS

34.5 Substitute Members of the Premises/Personal Licences Sub-Committees

Substitutes for Members of the Premises/Personal Licences Sub-Committee shall be made from the appointed membership of the Licensing & Registration Committee. Such substitute need not be a Member of the same political group, and the provisions of Rule 34.2 shall not apply.

The Democratic Services Manager will, at the request of the Group Leader of a member of the Premises/Personal Licences Sub-Committee or at the request of the Member concerned, appoint a Substitute from amongst the appointed Membership of the Licensing & Registration Committee who should have received training in relation to licensing under a continuing programme arranged by the Council. Such request need not be in writing.

~~The Democratic Services Manager will ensure that a fourth or standby Member, drawn from amongst the appointed membership of the Licensing & Registration Committee, is present at every meeting of the Premises/Personal Licence Sub-Committee. Such Member shall act as a member of the Sub-Committee in the event that one of the three Sub-Committee members becomes unable to act due to e.g. illness, conflict of interest.~~

~~In addition, in arranging the Sub-Committee meeting where additional members of the Licensing & Registration Committee had indicated their availability those Members will be requested by Democratic Services to keep the meeting date free in their diaries and they will be sent a copy of the agenda and reports and accompanying documents etc. Therefore, in the event of the Sub-Committee being inquorate the meeting will be adjourned whilst Officers attempt to contact one (or more) of the aforementioned members of the Licensing & Registration Committee and to request them to attend the Sub-Committee's meeting.~~

~~In the event of the above not being possible in the prevailing circumstances then the Sub-Committee meeting will be adjourned until another date. The Democratic Services Officer present at the meeting will have suggested alternative dates available to try and facilitate a quick re-arrangement of the meeting.~~

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ANNUAL MEETING OF THE COUNCIL

19 MAY 2026

REFERENCE FROM THE CABINET

A.3 TIMETABLE OF MEETINGS: 2026/2027 MUNICIPAL YEAR & BEYOND

PART 1 – KEY INFORMATION

PURPOSE OF THE REPORT

To enable Annual Council to consider the timetable of meetings for the 2026/2027 Municipal Year, together with provisional dates of meetings for the remainder of the calendar year (2027).

EXECUTIVE SUMMARY

This report will enable Annual Council, as required by the Constitution, to formally approval and adopt the timetable of meetings for the 2026/2027 Municipal Year.

RECOMMENDATIONS

- (a) that the timetable of meetings for the Council and its Committees, as set out in the Appendix to this report, be formally approved and adopted; and
- (b) that the proposed dates for formal meetings of the Cabinet, the All Members' Briefings and Councillor Development Sessions be noted.

REASON(S) FOR THE RECOMMENDATION(S)

Having considered the timetable of meetings proposed by the Cabinet and to enable the timetable of meetings to be formally approved and adopted, in accordance with the Council's Constitution.

ALTERNATIVE OPTIONS CONSIDERED

- (1) Not to approve the timetable of meetings; and
- (2) To amend or substitute some or all the proposed dates.

PART 2 – IMPLICATIONS OF THE DECISION

DELIVERING PRIORITIES

Agreeing the proposed changes will ensure that the Council demonstrates good governance and operates efficiently in pursuit of its priorities.

OUTCOME OF CONSULTATION AND ENGAGEMENT

The Democratic Services Manager, in preparing an initial timetable of meetings for the Corporate Finance & Governance Portfolio Holder to consider, consulted with senior officer colleagues within the Council. That initial timetable was then considered and approved, in

principle, by Cabinet at its meeting held on 20 March 2026 (minute 126 refers).

LEGAL REQUIREMENTS (including legislation & constitutional powers)

Is the recommendation a Key Decision (see the criteria stated here)	YES/NO	If Yes, indicate which by which criteria it is a Key Decision	☐ Significant effect on two or more wards ☐ Involves £100,000 expenditure/income ☐ Is otherwise significant for the service budget
		And when was the proposed decision published in the Notice of forthcoming decisions for the Council (must be 28 days at the latest prior to the meeting date)	Not Applicable in this instance

X The Monitoring Officer confirms they have been made aware of the above and any additional comments from them are below:

Schedule 1 to the Local Authorities (Functions and Responsibilities) Regulations 2000, as amended, sets out functions which must not be the responsibility of the Executive and therefore rests with Council or its committees. The power to agree a timetable of ordinary meetings of the Full Council and its Committees rests with the Full Council at its Annual Meeting. This is set down in the Council's Constitution in Council Procedure Rule 1 (Annual Meeting of the Council), specifically Rule 1.1(xii) (Timing and Business). This is confirmed in Council Procedure Rule 3 (Ordinary Meetings) and in Council Procedure Rule 35 (Meetings of Committees), specifically Rule 35.1 (Ordinary Meetings).

Schedule 3 (Responsibility for Executive Functions) in Part 3 (Scheme of Delegation) of the Council's Constitution and specifically section 4.2.1 (Overall Responsibilities of the Leader and the Portfolio Holders), sets out that the Portfolio Holder for Corporate Finance & Governance has the overall strategic responsibility for the Council's Democratic Services which, in turn, undertakes corporate administration in relation to timetabling and servicing meetings of the Council, Cabinet and Committees.

Article 7 (The Executive) of the Council's Constitution and, specifically, Article 7.08 (Cabinet Procedure Rules) – section 1.1 (Cabinet Meetings), states that the Cabinet will meet at times and at locations which will be decided by the Leader of the Council in accordance with their delegated powers.

FINANCE AND OTHER RESOURCE IMPLICATIONS

Risk

Providing clarity through a clearly defined timetable of prevents confusion and enhances the Council's overall governance arrangements thereby helping to ensure that the Authority makes informed decisions and properly manages its risks.

X The Section 151 Officer confirms they have been made aware of the above and any additional comments from them are below:

No further comments to make in addition to those set out elsewhere within the report.

USE OF RESOURCES AND VALUE FOR MONEY

The following are submitted in respect of the indicated use of resources and value for money indicators:	
A) Financial sustainability: how the body plans and manages its resources to ensure it can continue to deliver its services;	N/A
B) Governance: how the body ensures that it makes informed decisions and properly manages its risks, including; and	N/A
C) Improving economy, efficiency and effectiveness: how the body uses information about its costs and performance to improve the way it manages and delivers its services.	N/A
MILESTONES AND DELIVERY	
Preparation of a timetable of meetings for the forthcoming municipal year by the Committee Services Manager, including consultation with senior officer colleagues – early January to early February 2026.	
Submission of draft timetable of meetings to the Corporate Finance & Governance Portfolio Holder for their review – mid February 2026.	
Submission of Corporate Finance & Governance Portfolio Holder's draft recommendations to informal Cabinet meeting – 6 March 2026.	
Submission of Corporate Finance & Governance Portfolio Holder's recommendations to formal Cabinet meeting – 20 March 2026.	
Submission of Cabinet's recommendations to the Annual Meeting of the Council for approval and adoption – 19 May 2026.	
ASSOCIATED RISKS AND MITIGATION	
Not approving and implementing an agreed timetable of meetings will negatively impact the Council's governance arrangements.	
EQUALITY IMPLICATIONS	
Under Article 3 (Citizens and the Council) in the Council's Constitution, the public have a right to attend meetings of the Council and its committees and sub-committees except where confidential or exempt information is likely to be disclosed and attend meetings of the Cabinet when key decisions are being considered. The public also have a right to participate by submitting written questions to Full Council meetings and to contribute to investigations by the Overview and Scrutiny Committees. The public can also participate at meetings of the Planning Policy & Local Plan Committee, the Planning Committee and the Tendring Colchester Garden Border Community Joint Committee in accordance with the relevant Public Speaking Schemes. At meetings of the Council, its committees, or Cabinet, members of the public must treat Councillors and Officers with respect and courtesy and must not wilfully harm the property of the Council, Councillors or Officers.	
Article 2 (Members of the Council) states, inter alia, that Councillors attending meetings will represent their communities and bring their views into the Council's decision-making process, i.e. become an advocate for their communities; effectively represent the interests of their ward and of individual residents; be involved in decision-making for the people of the District as a whole; and contribute to the governance and effective management of the Council's business at meetings of the Council, Cabinet and other Committees and Sub-Committees, maintaining	

the highest standards of conduct and ethics.

Article 5 (Chairing the Council and Committees) states, inter alia, that Chairmen will preside over meetings so that its business can be carried out efficiently and with regard to the rights of Councillors and the interests of the community; and ensure that the meeting is a forum for debate of matters of concern to the local community.

SOCIAL VALUE CONSIDERATIONS

None

IMPLICATIONS RELATED TO DEVOLUTION AND / OR LOCAL GOVERNMENT REORGANISATION

The setting of a timetable of meetings for the 2026/27 municipal year and on a provisional basis for the period from May 2027 up to 31 December 2027 will assist the Council in carrying out the necessary governance matters and decision making as it continues to prepare for Mayoral Devolution and local government reorganisation (LGR) in Greater Essex which is currently due to be completed by 31 March 2028.

The finalised timetable of meetings for the 2027/28 municipal year will be approved at the Annual Meeting of the Council in May 2027 though that timetable will only cover the period up until 31 March 2028 at which point Tendring District Council will cease to exist.

The Structural Changes Order (SCO) for the LGR process is anticipated to come into force in November or December 2026. At this point the Joint Committee will be formed which will require further decisions to be made. Dates of the meetings of the Joint Committee and further related information will be provided to Members in due course. The Joint Committee will operate until the Shadow North East Essex Unitary Authority first meets which will be in May 2027.

IMPLICATIONS FOR THE COUNCIL'S AIM TO BE NET ZERO BY 2050

The encouragement of Members to opt out of the default position of receiving printed copies of the summons of a meeting (with agendas and reports) and reverting to solely receiving summons via electronic notifications from May 2023 was consistent with the Council's policy of its operations becoming carbon neutral.

OTHER RELEVANT CONSIDERATIONS OR IMPLICATIONS

Consideration has been given to the implications of the proposed decision in respect of the following and any significant issues are set out below.

Crime and Disorder	None
Health Inequalities	None
Area or Ward affected	None directly.

PART 3 – SUPPORTING INFORMATION

BACKGROUND

In accordance with the Constitution, a timetable of meetings was prepared and approved, in principle, by the Cabinet at its meeting held on 20 March 2026 and is set out as an Appendix to this report.

The meetings of the Full Council, the Community Leadership Overview and Scrutiny

Committee, the Human Resources and Council Tax Committee and the Resources and Services Overview and Scrutiny Committee will normally commence at 7.30 p.m.

Meetings of the Licensing and Registration Committee will normally commence at 6.30 p.m.

Meetings of the Planning Policy and Local Plan Committee and the Tendring Colchester Borders Garden Community Joint Committee will normally commence at 6.00 p.m.

Meetings of the Planning Committee will normally commence at 5.00 p.m.

Meetings of the Tendring Colchester Border Garden Community Joint Committee will be arranged as and when required.

Meetings of the Standards Committee will normally commence at 10.00 a.m.

Meetings of the Audit Committee will normally commence at 10.30 a.m.

Cabinet meetings are fixed by the Leader of the Council in accordance with Article 7.08 Cabinet Procedures Rule sub-section 1.1 of the Council's Constitution and therefore the scheduling et cetera may change, for example, to accommodate meetings of the Essex Leaders and Chief Executives or other pan-Essex meetings related to, *inter alia*, devolution and local government reorganisation matters. The public meetings of the Cabinet listed will normally commence at 10.30 a.m.

The timetable does not show meetings of the Sub-Committees, which are arranged either at meetings of the relevant Sub-Committee or from time to time when required.

Dates for All Members' Briefings and Councillor Development Sessions have been included to assist Members in keeping their diaries up to date. These will be held either in person or online via Microsoft Teams.

Wednesday evenings are avoided, wherever possible, for meetings of Committees et cetera as the Princes Theatre is used in term time for the Princes Theatre Youth Group and it is felt that to have a publicly accessible meeting on the same night might raise safeguarding issues.

In addition, Monday evenings have been avoided, wherever possible, to avoid clashing with meetings of the Arts & Literature Society in the Princes Theatre.

Venues for Meetings of the Council, Cabinet and Committees Etc.

Meetings of the full Council will normally be held in the Princes Theatre in the Town Hall, Clacton-on-Sea.

Meetings of the Cabinet and Committees will normally be held in the Committee Room in the Town Hall, though meetings of the Tendring Colchester Border Garden Community Joint Committee will normally be held at either Colchester RUFC's stadium or at Colchester United Football Club's stadium.

Changes to the dates of meetings provisionally agreed at Annual Council on 29 April 2025

Members will recall that, at the meeting of Full Council held during November 2025, it had been resolved to postpone the 2026 Annual Meeting from 28 April to 19 May 2026 and to add an ordinary meeting of Council to be held on 2 June 2026.

As a result of that Full Council decision, there have been several “knock-on” changes to Cabinet and Council meeting dates in the period May to October 2026. The notes numbered 2, 3, 4, 5 and 7 in the accompanying appendix to this report set out the individual reasons for those changes.

Changes / additions to the timetable of meetings agreed, in principle, at Cabinet on 20 March 2026

With the approval of the Chairman of the Resources and Services Overview & Scrutiny Committee, a meeting of that Committee has been arranged for Thursday 21 May 2026. This meeting will enable Members to consider the potential use of property in Clacton Town Centre for temporary emergency accommodation and to determine the general processes around selection and suitability in accordance with the Council’s duties, powers, strategies, policies and decisions. This has meant that the All Members’ Briefing (AMB) earmarked to take place on 21 May 2026 has been removed from the timetable of meetings provisionally agreed by Cabinet on 20 March 2026, and instead replaced with an AMB scheduled for Wednesday 13 May 2026.

With the approval of the Chairman of the Planning Policy & Local Plan Committee, a meeting of that Committee has been arranged for Monday 8 June 2026. This meeting will enable Members to consider the outcome of the public consultation carried out in accordance with Regulation 18 of the Town and Country Planning (Local Planning) (England) Regulations 2012 (as amended) and Regulation 13 of the Environmental Assessment of Plans and Programme Regulations on the Tendring District Local Plan Preferred Options Draft.

PREVIOUS RELEVANT DECISIONS

Timetable of Council and Committee Meetings for the 2025/26 Municipal Year & Beyond as approved by Cabinet on 17 March 2025 (Minute 145 refers) and subsequently at the Annual Meeting of the Council held on 29 April 2025 (Minute 14 refers).

Change of Date of the 2026 Annual Meeting of the Council – At its meeting held on 25 November 2025 (Minute 80 refers), the Full Council resolved “*that* –

- (a) *the 2026 Annual Meeting of the Council be postponed from 28 April 2026 to 19 May 2026; and*
- (b) *the first ordinary meeting of the Council in the 2026/27 Municipal Year be held on 2 June 2026.”*

The reasons for that decision at that time were as set out hereunder:-

“Council was reminded that, having been accepted into the Government’s Devolution Priority Programme, Parliament had subsequently consented that the elections of Councillors to serve on Essex County Council that had been due to take place in May 2025 would be postponed for one year.

Members were informed that the current position was that the postponed election of Essex County Councillors would be held on Thursday 7 May 2026 and that it was almost certain that the election of the Mayor for Greater Essex would be held on that same date. This had a knock-on effect on the Annual Council date of 28 April 2026.

Council recognised that, in the period leading up to the elections on 7 May 2026, many Officers across the Council (including the Democratic Services Team and the Leadership Support

Team who had key roles to play in arranging and facilitating the Annual Meeting of the Council) would be involved in various election duties supporting colleagues in the Elections Team. Members themselves were likely to be involved in canvassing duties on behalf of their preferred candidates.

The Chief Executive had therefore concluded that it would be in the Council's best interests that the 2026 Annual Meeting of the Council be postponed thereby avoiding an unneeded distraction around the time of the elections on 7 May 2026. The Chief Executive had therefore recommended that the Annual Meeting now be held on Tuesday 19 May 2026, which had been previously earmarked for the first ordinary meeting of the Council in the 2026/27 Municipal Year. Furthermore, to ensure that the provisions of Council Procedure Rule 3 (which, inter alia, stated that the first ordinary Council meeting be held within 15 working days of the annual meeting) were met, the Chief Executive had further proposed that an ordinary meeting of the Council be held on Tuesday 2 June 2026."

Timetable of Meetings: 2026/2027 Municipal Year & Beyond – At its formal meeting held on 20 March 2026 (Minute 126 refers), Cabinet resolved "that –

- (a) the timetable of meetings for the Council and its Committees, as set out in the Appendix to the report (A.8), be agreed, in principle, subject to the correction of the date of the All Members' Briefing in July 2026, and be submitted to the Annual Meeting of the Council for formal approval; and*
- (b) the proposed dates for formal meetings of the Cabinet, the All Members' Briefings and Councillor Development Sessions be noted."*

BACKGROUND PAPERS AND PUBLISHED REFERENCE MATERIAL

Published Minutes of the meeting of the Full Council held on 25 November 2025 and the relevant report of the Chief Executive to that meeting (A.4).

Published Minutes of the formal meeting of the Cabinet held on 20 March 2026.

APPENDICES

Proposed Timetable of Council and Committee Meetings for the 2026/27 Municipal Year (and beyond).

REPORT CONTACT OFFICER(S)

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TIMETABLE OF MEETINGS – 2026/2027 MUNICIPAL YEAR (& UNTIL 31 DECEMBER 2027)

2026

Body	Time	Day	Date	Notes
Planning Committee	5.00 p.m.	Tuesday	12 May	
ALL MEMBERS' BRIEFING	6.00 p.m.	Wednesday	13 May	
ANNUAL COUNCIL	7.30 p.m.	Tuesday	19 May	Note 1
Resources and Services Overview & Scrutiny Committee	7.30 p.m.	Thursday	21 May	
COUNCILLOR DEVELOPMENT SESSION Overview and Scrutiny Training	6.00 p.m.	Wednesday	27 May	
Cabinet	10.30 a.m.	Friday	29 May	Note 2
COUNCIL	7.30 p.m.	Tuesday	2 June	Note 1
Planning Policy & Local Plan Committee	6.00 p.m.	Monday	8 June	
Planning Committee	5.00 p.m.	Tuesday	9 June	
ALL MEMBERS' BRIEFING	6.00 p.m.	Wednesday	10 June	
Resources and Services Overview & Scrutiny Committee	7.30 p.m.	Tuesday	16 June	
Community Leadership Overview & Scrutiny Committee	7.30 p.m.	Tuesday	23 June	
COUNCILLOR DEVELOPMENT SESSION Code of Conduct Training & Declarations of Interest	6.00 p.m.	Wednesday	24 June	
Audit Committee	10.30 a.m.	Thursday	25 June	
Cabinet	10.30 a.m.	Friday	26 June	Note 3
Planning Committee	5.00 p.m.	Tuesday	7 July	
ALL MEMBERS' BRIEFING	6.00 p.m.	Wednesday	8 July	
Standards Committee	10.00 a.m.	Wednesday	15 July	
Licensing and Registration Committee	6.30 p.m.	Wednesday	22 July	
COUNCILLOR DEVELOPMENT SESSION Planning	6.00 p.m.	Thursday	23 July	
Cabinet	10.30 a.m.	Friday	24 July	Note 4
Human Resources & Council Tax Committee	7.30 p.m.	Thursday	30 July	
Planning Committee	5.00 p.m.	Tuesday	4 August	
COUNCIL	7.30 p.m.	Tuesday	11 August	Note 5
ALL MEMBERS' BRIEFING	6.00 p.m.	Wednesday	19 August	
Planning Committee	5.00 p.m.	Thursday	3 September	Note 6
Resources and Services Overview & Scrutiny Committee	7.30 p.m.	Tuesday	15 September	
ALL MEMBERS' BRIEFING	6.00 p.m.	Wednesday	16 September	
Audit Committee	10.30 a.m.	Thursday	24 September	
COUNCILLOR DEVELOPMENT SESSION Personal Safety	6.00 p.m.	Thursday	24 September	
Cabinet	10.30 a.m.	Friday	25 September	
Planning Committee	5.00 p.m.	Tuesday	29 September	
Community Leadership Overview & Scrutiny Committee	7.30 p.m.	Tuesday	6 October	
COUNCIL	7.30 p.m.	Tuesday	13 October	Note 7
ALL MEMBERS' BRIEFING	6.00 p.m.	Thursday	15 October	
Standards Committee	10.00 a.m.	Wednesday	21 October	
Licensing and Registration Committee	6.30 p.m.	Wednesday	21 October	
Human Resources & Council Tax Committee	7.30 p.m.	Thursday	22 October	
Cabinet	10.30 a.m.	Friday	23 October	
Planning Committee	5.00 p.m.	Tuesday	27 October	
ALL MEMBERS' BRIEFING	6.00 p.m.	Wednesday	11 November	
Cabinet	10.30 a.m.	Friday	13 November	
COUNCILLOR DEVELOPMENT SESSION	6.00 p.m.	Wednesday	18 November	

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Government Finance				
COUNCIL	7.30 p.m.	Tuesday	24 November	
Planning Committee	5.00 p.m.	Thursday	26 November	Note 8
Resources and Services Overview & Scrutiny Committee	7.30 p.m.	Tuesday	1 December	
Community Leadership Overview & Scrutiny Committee	7.30 p.m.	Tuesday	8 December	
Cabinet	10.30 a.m.	Friday	11 December	
ALL MEMBERS' BRIEFING	6.00 p.m.	Wednesday	16 December	
Planning Committee	5.00 p.m.	Tuesday	22 December	

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Resources and Services Overview & Scrutiny Committee (INFORMAL)	7.00 p.m.	Tuesday	5 January	Note 9
Community Leadership Overview & Scrutiny Committee (INFORMAL)	7.00 p.m.	Wednesday	6 January	Note 10
COUNCILLOR DEVELOPMENT SESSION IT & Cyber Security	6.00 p.m.	Tuesday	12 January	
Resources and Services Overview & Scrutiny Committee	7.30 p.m.	Wednesday	13 January	Note 11
Community Leadership Overview & Scrutiny Committee	7.30 p.m.	Thursday	14 January	Note 12
ALL MEMBERS' BRIEFING	6.00 p.m.	Tuesday	19 January	
Licensing and Registration Committee	6.30 p.m.	Wednesday	20 January	
COUNCIL	7.30 p.m.	Tuesday	26 January	
Audit Committee	10.30 a.m.	Thursday	28 January	
Planning Committee	5.00 p.m.	Thursday	28 January	Note 8
Cabinet	10.30 a.m.	Friday	29 January	Note 13
COUNCILLOR DEVELOPMENT SESSION Fraud	6.00 p.m.	Wednesday	3 February	
Standards Committee	10.00 a.m.	Wednesday	10 February	
COUNCIL (BUDGET AND COUNCIL TAX SETTING)	7.30 p.m.	Tuesday	16 February	Note 14
Cabinet	10.30 a.m.	Friday	19 February	
Planning Committee	5.00 p.m.	Tuesday	23 February	
Cabinet (PROVISIONAL)	10.30 a.m.	Wednesday	24 February	Note 15
ALL MEMBERS' BRIEFING	6.00 p.m.	Thursday	25 February	
Human Resources & Council Tax Committee	7.30 p.m.	Monday	1 March	Note 16
Resources and Services Overview & Scrutiny Committee	7.30 p.m.	Tuesday	2 March	
COUNCIL (PROVISIONAL)	7.30 p.m.	Thursday	4 March	Note 17
Community Leadership Overview & Scrutiny Committee	7.30 p.m.	Tuesday	9 March	

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COUNCILLOR DEVELOPMENT SESSION Role of the Audit Committee	6.00 p.m.	Wednesday	10 March	
COUNCIL	7.30 p.m.	Tuesday	16 March	
Audit Committee	10.30 a.m.	Thursday	18 March	
Cabinet	10.30 a.m.	Friday	19 March	
Planning Committee	5.00 p.m.	Tuesday	23 March	
ALL MEMBERS' BRIEFING	6.00 p.m.	Wednesday	24 March	
Licensing and Registration Committee	6.30 p.m.	Wednesday	14 April	
ALL MEMBERS' BRIEFING	6.00 p.m.	Wednesday	21 April	
Planning Committee	5.00 p.m.	Tuesday	18 May	
Standards Committee	10.00 a.m.	Wednesday	19 May	

2027/2028 MUNICIPAL YEAR

**(Provisional dates for meetings in 2027/2028 up until 31 December 2027 – for information only,
subject to change)**

Body	Time	Day	Date	Notes
ANNUAL COUNCIL	7.30 p.m.	Tuesday	25 May	Note 18
ALL MEMBERS' BRIEFING	6.00 p.m.	Thursday	27 May	
Cabinet	10.30 a.m.	Friday	28 May	
COUNCILLOR DEVELOPMENT SESSION	6.00 p.m.	Wednesday	9 June	
Planning Committee	5.00 p.m.	Tuesday	15 June	
Community Leadership Overview & Scrutiny Committee	7.30 p.m.	Tuesday	22 June	
ALL MEMBERS' BRIEFING	6.00 p.m.	Wednesday	23 June	
Audit Committee	10.30 a.m.	Thursday	24 June	
Cabinet	10.30 a.m.	Friday	25 June	
Resources and Services Overview & Scrutiny Committee	7.30 p.m.	Tuesday	29 June	
Licensing and Registration Committee	6.30 p.m.	Wednesday	7 July	
Human Resources & Council Tax Committee	7.30 p.m.	Thursday	8 July	
Planning Committee	5.00 p.m.	Tuesday	13 July	
COUNCILLOR DEVELOPMENT SESSION	6.00 p.m.	Wednesday	14 July	
COUNCIL	7.30 p.m.	Tuesday	20 July	
Cabinet	10.30 a.m.	Friday	23 July	
ALL MEMBERS' BRIEFING	6.00 p.m.	Tuesday	27 July	
Standards Committee	10.00 a.m.	Wednesday	28 July	
Planning Committee	5.00 p.m.	Tuesday	10 August	
ALL MEMBERS' BRIEFING	6.00 p.m.	Wednesday	18 August	
Planning Committee	5.00 p.m.	Tuesday	7 September	
ALL MEMBERS' BRIEFING	6.00 p.m.	Wednesday	15 September	
Community Leadership Overview & Scrutiny Committee	7.30 p.m.	Tuesday	21 September	
Resources and Services Overview & Scrutiny Committee	7.30 p.m.	Wednesday	22 September	
Cabinet	10.30 a.m.	Friday	24 September	
COUNCIL	7.30 p.m.	Tuesday	28 September	
Audit Committee	10.30 a.m.	Thursday	30 September	
Planning Committee	5.00 p.m.	Tuesday	5 October	

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COUNCILLOR DEVELOPMENT SESSION	6.00 p.m.	Wednesday	6 October	
ALL MEMBERS' BRIEFING	6.00 p.m.	Wednesday	13 October	
Human Resources & Council Tax Committee	7.30 p.m.	Thursday	14 October	
Standards Committee	10.00 a.m.	Wednesday	20 October	
Licensing and Registration Committee	6.30 p.m.	Wednesday	20 October	
Cabinet	10.30 a.m.	Friday	22 October	
Planning Committee	5.00 p.m.	Tuesday	2 November	
COUNCILLOR DEVELOPMENT SESSION	6.00 p.m.	Wednesday	10 November	
ALL MEMBERS' BRIEFING	6.00 p.m.	Wednesday	17 November	
Cabinet	10.30 a.m.	Friday	19 November	
COUNCIL	7.30 p.m.	Tuesday	23 November	
Planning Committee	5.00 p.m.	Tuesday	30 November	
Resources and Services Overview & Scrutiny Committee	7.30 p.m.	Monday	6 December	
Community Leadership Overview & Scrutiny Committee	7.30 p.m.	Tuesday	7 December	
ALL MEMBERS' BRIEFING	6.00 p.m.	Wednesday	15 December	
Cabinet	10.30 a.m.	Friday	17 December	
Planning Committee	5.00 p.m.	Tuesday	21 December	

Notes

1. Meeting date was approved by Full Council at its meeting held on 25 November 2025.
2. Meeting date changed from previously provisionally approved date of 22 May 2026 to move the related informal meeting of the Cabinet away from its proximity to the elections now due to be held on 7 May 2026.
3. Meeting date changed from previously provisionally approved date of 19 June 2026 because of the change of date of the formal Cabinet meeting in May 2026 (see Note 2 above) i.e. to keep an even spacing of meetings.
4. Meeting date changed from previously provisionally approved date of 17 July 2026 because of the change of date of the formal Cabinet meeting in May 2026 (see Note 2 above) i.e. to keep an even spacing of meetings.
5. Meeting date changed from previously provisionally approved date of 28 July 2026 because of the addition of a Full Council meeting on 2 June 2026 (see Note 1 above) i.e. to keep an even spacing of meetings. In addition, the draft Structural Changes Order is expected to be laid down in Parliament in July 2026 and therefore this Council meeting will be an opportunity to further update Members.
6. Meeting scheduled for the Thursday as the Monday is a Bank Holiday and that would normally be day that the Planning Committee undertakes its site visits.
7. Meeting date changed from previously provisionally approved date of 22 September 2026 because of the addition of a Full Council meeting on 2 June 2026 (see Note 1 above) i.e. to keep an even spacing of meetings.
8. Meeting scheduled for the Thursday due to a meeting of Full Council being held on the Tuesday of that week.
9. Informal Meeting arranged to allow the Overview & Scrutiny Committee to conduct pre-scrutiny on the Cabinet's Financial Forecast and initial budget and special expenses proposals.
10. Informal Meeting arranged to allow the Overview & Scrutiny Committee to conduct pre-scrutiny on the Council's approach to grants, the relationship between other grant funding organisations and the extent which gaps in funding have been identified and addressed.

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11. Extra Meeting arranged to allow the Overview & Scrutiny Committee to consider and then formally comment on the Cabinet's Financial Forecast and initial budget and special expenses proposals. Also, to allow the Committee to discuss those proposals with Portfolio Holders. Portfolio Holders are requested to reserve this date in their diaries in the likelihood that the meeting will take place.
12. Extra Meeting arranged to allow the Overview & Scrutiny Committee to consider and then formally comment on the on the Council's approach to grants, the relationship between other grant funding organisations and the extent which gaps in funding have been identified and addressed. Also, to allow the Committee to discuss that approach with relevant Portfolio Holders. Portfolio Holders are requested to reserve this date in their diaries in the likelihood that the meeting will take place.
13. At this meeting Cabinet will approve its final proposals in relation to the Council's Budget and Council Tax precept for 2027/28 for submission to Full Council.
14. Meeting of the Council to approve the Cabinet's budget proposals and set the Council Tax for Tendring District Council but excluding County Council and Police, Crime & Fire Commissioner Council Tax precept calculations.
15. Provisional extra meeting of the Cabinet arranged to allow the Cabinet to meet and consider the Council's objections/amendments to the Budget (which may arise following the Council meeting referred to in note 14 above.)
16. Meeting to formally confirm the County, Fire and Police precepts on the Council's Collection Fund and for each Council Tax band in the parished and unparished areas of the District.
17. Provisional extra meeting of the Council arranged to allow the Council to meet and consider the Cabinet's revised budget proposals or the Cabinet's disagreement with the Council's budget objections (which may arise following the meetings referred to in notes 14 and 15 above).
18. Meeting arranged for this date due to the North East Essex Unitary Authority elections on Thursday 6 May 2027.